

SCHOLARSHIP APPLICATION TIP SHEET

Help get your application approved the first time!

APPLICATION PERIOD: APRIL 15 – JUNE 17, 2026



If your family has experienced job loss, state your CURRENT gross income on the financial page and include:

- Any notice from employers regarding job loss, layoff etc.
- The most recent paystub for anyone currently working in the home.

If your family has experienced a reduction in salary, pay etc., state CURRENT gross income on the financial page and include:

- A letter of explanation (for example if you are commission based, your employer has cut hours, explain the scenario)
- Any correspondence from employers regarding the situation (if you have received it)
- The most recent paystub for anyone currently working in the home.

If you sold stocks, liquidated a 401K or sold real estate, this all counts as revenue and must be indicated as a part of your CURRENT gross income on the financial page. Contact us to discuss what material needs to be submitted for this situation.

2025 Federal Income Taxes are required with each application. (IRS Form 1040)

If your child is not listed as a dependent on your taxes (listed on another parent or guardian's etc):

- Please obtain a copy of your school application/registration documents. We will need the pages that show who is responsible for tuition payments & the student information page that shows the student's address.
- OR**
- Please contact the school to complete the ALF dependent verification form for the student(s) applying for a ALF scholarship.

Filing an IRS Tax Extension? (Filing Federal Taxes in October)

- Financial page must be completed for this year's income
- Applicant must submit 2024 taxes
- Applicant must submit 2025 IRS extension paperwork

Then: We process the application on a "hold" status presuming the rest of the application is complete. A scholarship is held but not awarded until 2025 federal taxes are received by ALF. You have until October 15, 2026 to upload taxes on the portal, at which point, provided you qualify financially we will process and issue the held scholarship.

Low Income Questions:
apply@arizonaleader.org
602.525.7355

Disabled/Displaced Questions:
ddapply@arizonaleader.org
602.320.2844